### The American Board of Plastic Surgery, Inc.®



## HAND SURGERY SUBSPECIALTY CONTINUOUS CERTIFICATION 2025 BOOKLET OF INFORMATION

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#### HAND SURGERY CONTINUOUS CERTIFICATION

#### IMPORTANT DATES AND DEADLINES

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Hand Surgery Continuous Certification Registration Form available must be submitted and approved in order to renew hand certification	February 2025	
Hand Surgery Self-Assessments – Internet-Based Administration	April 1 – May 16, 2025	
Deadline – Hand Surgery Continuous Certification Registration Form Due	June 15, 2025	
Self-Assessment Results available	July 2025	
Hand Subspecialty Certificates mailed in the year of certificate expiration	August 2025	

#### **Board Office Policies and Reminders**

- Diplomates with incomplete materials will be notified via email.
- The Board Office is unable to accept faxed or emailed documents in lieu of required uploads to the online Registration. Contact the Board Office for assistance.
- Payment of Fees is accepted only by credit card VISA, MasterCard or American Express.
- Notification of change in address, telephone number, email, etc. must be updated on the Board's website under "My Profile" after secure log in.
- Note all Board deadline dates carefully to avoid penalties or exclusion from the assessment administration.
- Stay current on all Board requirements via the Board's website.

If you need assistance, please contact the Board Office at <a href="mailto:hand@abplasticsurgery.org">hand@abplasticsurgery.org</a>.

THIS BOOKLET OF INFORMATION SUPERSEDES ALL PREVIOUSLY PUBLISHED BOOKLETS OF INFORMATION OF THE BOARD CONCERNING REQUIREMENTS, POLICIES AND PROCEDURES AND MAY BE MODIFIED AT ANY TIME.

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KEITH E. BRANDT, MD

#### **EXECUTIVE DIRECTOR EMERITUS**

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Milton B. Armstrong, M.D. Keith E. Brandt, M.D. Jeffrey D. Friedrich, M.D. Gabriel M. Kind, M.D. Scott N. Oishi, M.D., Chair

#### **Advisory Council Members**

The members listed below were nominated from the American Association of Plastic Surgeons (AAPS), the American Society of Plastic Surgeons (ASPS), the Aesthetic Society, the American Association for Hand Surgery (AAHS), the American Society for Surgery of the Hand (ASSH), the American Society of Maxillofacial Surgeons (ASMS), the American Society for Reconstructive Microsurgery (ASRM) and the American Society of Craniofacial Surgery (ASCFS).

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Cosmetic Surgery	Hand Surgery
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John Y.S. Kim, MD	Amorn N. Salyapongse, MD
Ali M. Mosharrafa, MD	
Lorne K. Rosenfeld, MD	

Keith E. Brandt, MD, Executive Director, is an Ex-Officio member of each council.

#### **Board Staff**

Melissa A. Karch, MBA, Executive Administrator

Maria K. D'Angelo, Test Development Manager/Examination Editor

Gwen A. Hanuscin, Written Examination and Projects Coordinator

Melissa M. Hill, Oral Examination Coordinator

Stephanie L. Kash, Continuous Certification Program and Hand Surgery Examination Coordinator

Cassandra Kosielowski, Ethics Coordinator and Examination Associate

Sarah S. Praul, Credentialing Specialist and Examination Associate

#### **Mission Statement**

The Mission of The American Board of Plastic Surgery, Inc. is to promote safe, ethical, efficacious plastic surgery to the public by maintaining high standards for the education, examination, certification and Continuous Certification of plastic surgeons as specialists and subspecialists.

#### **Purpose**

The purpose of this Booklet of Information is to describe the Board's Hand Subspecialty Certification Program and, in particular, to describe registration and application processes, the case collection, and the knowledge-based examination. This Booklet of Information supersedes all previously published information of the Board covering requirements, policies and procedures and may be modified at any time.

#### **Change in Contact Information**

Keep your mailing address, telephone number, and email current with the Board through your Physician Profile on the Board's website, <a href="www.abplasticsurgery.org">www.abplasticsurgery.org</a>. Email is the primary source of communication between you and the Board.

All inquiries regarding Hand Subspecialty Certification or Recertification should be addressed to the Board Office at <a href="hand@abplasticsurgery.org">hand@abplasticsurgery.org</a> or 215-587-9322

#### **Hand Surgery Definition**

Hand surgery is the special field of medicine that includes the investigation, preservation, and restoration by medical, surgical, and rehabilitative means of all structures of the upper extremity directly affecting the form and function of the hand and wrist.

#### **General Information**

In 1982, the American Boards of Orthopaedic Surgery, Plastic Surgery, and Surgery were asked by the American Association for Hand Surgery and the American Society for Surgery of the Hand to consider special recognition of those diplomates of these Boards who had demonstrated special qualifications in hand surgery. An Ad Hoc Committee was formed which included representatives from the three Boards and the two Societies. In 1984, the Ad Hoc Committee was reorganized as a Joint Committee and empowered by the Boards to explore further the feasibility of the certification process. The Joint Committee recommended that the three Boards apply to the American Board of Medical Specialties (ABMS) for authorization to offer a Hand Subspecialty Certificate. The first subspecialty examination in Hand Surgery was administered in 1989.

The Hand Surgery Examination content for both Initial and Recertification has historically been developed and administered by the Joint Committee on Hand Surgery of the American Boards of Orthopaedic Surgery, Plastic Surgery and Surgery. The first recertification examination was administered in 1996 and subsequent examinations are administered annually. In 2018, ABPS developed its own Hand Recertification Exam to be administered as an Internet Based Exam. In 2021, the Hand Recertification Exam transitioned to annual Self-assessment Activities within the ABPS Continuous Certification Program. The ABPS works closely with plastic and hand surgery subject matter experts in the development of content for the assessments. The Hand Surgery module consists of 30-question multiple-choice assessments designed to evaluate the diplomate's practice-based knowledge of clinical hand surgery and core surgery and patient safety topics.

In 2024, the American Board of Surgery became a qualifying Board under The American Board of Plastic Surgery for the Hand Subspecialty Certificate. Beginning in 2025, a candidate or diplomate of ABPS or ABS who seeks Hand Subspecialty Certification must meet the ABPS registration and application requirements, case collection minimums, and successfully complete the knowledge-based examination abiding by the policies set forth in this booklet. After meeting all requirements, including a successful result on the examination, the diplomate will receive a Hand Subspecialty Certificate from the American Board of Plastic Surgery. Primary certification in plastic surgery or general surgery must be achieved before a subspecialty certificate is issued. Note that ABS diplomates are not required to maintain primary certification in general surgery to obtain or maintain the hand subspecialty certificate.

Also, effective 2025, candidates have the opportunity to sit for the Hand Examination after completion of the ACGME-approved 12-month hand fellowship training, prior to obtaining primary certification. This adjusted timeline allows for candidates to take the cognitive-examination earlier in the certification process but does not

necessarily accelerate the achievement of the subspecialty certification based on the 15-month independent practice requirement with application and case collection submission.

The American Board of Plastic Surgery, Inc. is not an educational institution and the certificates it issues are not to be considered degrees. The Hand Subspecialty Certificate does not confer legal privileges or license to practice medicine or the specialty of hand surgery. Standards of certification are clearly distinct from those of licensure. Possession of a Hand Subspecialty Certificate does not indicate total qualifications for practice privileges, nor does it imply exclusion of others not so certified. There is no requirement or necessity for a diplomate of The American Board of Plastic Surgery, Inc. to hold a Hand Subspecialty Certificate to be considered qualified to include hand surgery within the practice of plastic surgery. Primary Certification in Plastic Surgery includes Cosmetic and Reconstructive Surgery of the face, head and neck, trunk, and extremities. Under no circumstances should an ABPS diplomate be considered not qualified to practice within an area of a subspecialty solely because of lack of subspecialty certification.

The American Board of Plastic Surgery, Inc. has never been concerned with measures that might gain special privileges or recognition for its diplomates in the practice of hand surgery or of the primary specialty of plastic surgery. It is not the intent, nor has it been the function of the certificate or of the Board, to define requirements for membership on the staffs of hospitals or to determine who shall or shall not perform hand surgery. The Board intends the Hand Subspecialty Certificate to represent those surgeons who, by virtue of additional fellowship training, practice characteristics that reflect a major commitment to hand surgery, and contributions to this field, have demonstrated qualifications in hand surgery that deserve special recognition.

# Hand Surgery Subspecialty Continuous Certification

#### **Purpose**

The purpose of Hand Subspecialty Continuous Certification is to demonstrate to the profession and the public, through periodic evaluation, that a specialist has maintained continuing qualifications at a currently acceptable level in hand surgery.

#### **Requirements for Continuous Certification in Hand Surgery:**

- 1. Must have received the Hand Surgery Subspecialty certificate by the American Board of Plastic Surgery, American Board of Orthopaedic Surgery or American Board of Surgery. Such certification must not have been revoked, suspended, or placed on probation.
- 2. Must participate in the Hand Module of the ABPS Continuous Certification program which includes 30-question annual assessments administered online by the ABPS in Hand Surgery and a Professionalism Registration form.
- 3. Must have a **valid** Primary Plastic Surgery Certificate and be current on all Continuous Certification requirements for those diplomates participating in the Continuous Certification program of the Board.
  - Note that ABS diplomates are not required to maintain primary certification in general surgery to obtain or maintain the hand subspecialty certificate.
- 4. Must have a current, **valid**, full and unrestricted license to practice medicine in a state, territory, or possession of the United States or by a Canadian province. The license must not be subjected to any disciplinary action or sanction including, but not limited to, revocation, suspension, probation, qualification or other sanction, and must continue to be licensed throughout the certification process.
  - Must submit a photocopy of this license and all registration certificate(s), bearing a valid expiration date.
  - Restrictions or sanctions to any medical license must be reported to the Board Office within 60 days of the restriction.
  - Restrictions will delay the diplomate's progress through the examination process.

**NOTE:** If practicing in a country other than the United States or Canada, a valid unrestricted license, translated into English, from that country is required and must be uploaded online. Foreign licenses will be accepted if the physician's license to practice medicine in a state or territory of the United States or Canada has not been suspended or revoked and has not lapsed or been surrendered in one or more jurisdictions to avoid sanctions by the jurisdiction's licensing authority.

- 5. Must be actively engaged in the practice of hand surgery as indicated by holding full operating privileges in a hospital or be involved in the teaching of hand surgery and/or relevant research activities.
  - Letters of verification of current hospital medical staff privileges in hand surgery and/or plastic surgery
    must be provided to the Board from all medical staff office(s) of each institution. Start and end dates of
    privileges must be listed.
  - Accreditation Certificate(s) from Outpatient Surgical Facilities: Certificates or currently-dated documentation verifying the accreditation or accreditation in process of all non-hospital surgical facilities where the diplomate operates must be provided. It is expected that all procedures under IV sedation or general anesthetic are performed in accredited centers.
- 6. Must receive satisfactory Peer Evaluations regarding surgical qualifications by the current **Chief of Staff, Chief of Surgery, or Chief of Plastic Surgery** in the primary hospital and by **two hand surgeons**, local or regional, who are familiar with the diplomate's current work in hand surgery. Peer evaluations submitted for the Continuous Certification Program of the primary Plastic Surgery Certificate may be acceptable to satisfy this requirement if they are dated within one year of the expiration of the Hand Subspecialty certificate.

- 7. Must maintain an ethical standing in the profession and moral status in the community acceptable to the American Board of Plastic Surgery and in conformity with the Code of Ethics of the Board. Adverse Actions to the Diplomate's primary certificate will also be applied to the Diplomate's Hand Subspecialty certificate.
- 8. Must submit the required documents and pay the established fees.
- 9. Must successfully pass all assessments prescribed by the American Board of Plastic Surgery for each cycle length.

#### **Hand Surgery Recertification via Continuous Certification**

Hand Surgery Recertification has been replaced by the ABPS Continuous Certification Program. Diplomates who receive an initial Hand Subspecialty certificate from the ABPS or ABS will automatically be entered into the ABPS Continuous Certification program. Hand Subspecialty Diplomates must complete the 30-question Hand Module of the Self-Assessment Activity annually to satisfy the Knowledge Assessment requirement of the Continuous Certification program. Successful completion of eight assessments within a ten-year cycle, or four assessments within a five-year cycle, will renew the certificates in both Hand Surgery and primary Plastic Surgery.

Expiration of the diplomate's primary plastic surgery certificate automatically causes expiration of the Hand Subspecialty Certificate.

If primary certification expires, admissibility to the Hand Surgery Continuous Certification process can be reinstated with renewal of the primary certification by completing all outstanding Continuous Certification requirements of the primary certificate.

Renewal of the Diplomate's Hand Subspecialty certificate, after the first cycle, through ABPS can only be performed by successful completion of the ABPS Continuous Certification requirements. The ABPS will not accept completion of the recertification exam through ABS or ABOS.

#### Hand Surgery Recertification via Continuous Certification for American Board of Surgery Diplomates

Effective in 2024, the American Board of Surgery became a qualifying board under the ABPS for the Hand Surgery Subspecialty Certificate. This includes all new candidates or diplomates seeking subspecialty certification, and all diplomates who are in the middle of an existing certification cycle. ABS diplomates seeking recertification through the ABPS Continuous Certification must complete all requirements listed on the ABPS Tracking Page including:

- Continuous Certification fee, \$410 annually
- Self-Assessment Activity, 30 questions annually (more information within this Booklet)
   ABS diplomates completing Hand Surgery Continuous Certification through the ABPS will take the hand module including 6 core surgery or patient safety questions.
- Practice Improvement Activity One of the following: ABPS approved registry, evidence-based publication within the last three years, Quality Improvement activity, or tracer procedure log of 10 consecutive hand cases.
- Hand Continuous Certification Form for renewal this includes documentation of hospital privileges in hand surgery, medical license(s) without restrictions, outpatient center accreditation, peer review forms, and professionalism questions.
- CMEs 125 Category 1 credits on hand surgery topics, with 25 in patient safety credits.

#### **Restrictions to Medical Licensure**

It is the diplomate's responsibility to report, within 60 days, all disciplinary actions to medical licenses from any and all state medical licensing boards. The following sanctions by any state medical licensing board are considered a restricted license and will suspend a diplomate's participation in the Continuous Certification process.:

- 1. Limitation on practice or parts of practice
- 2. Probation
- 3. Suspension
- 4. Revocation

Other sanctions to a diplomate's medical license such as reprimands, fines, citations, community service or a stayed suspension must also be reported to the Board and will be considered by the Ethics Committee before a diplomate is allowed to continue in the Hand Recertification and Continuous Certification processes.

#### License Actions or Restrictions due to Substance Abuse

Diplomates with license restrictions due to alcohol or substance abuse will not be admitted to any examination until they present evidence satisfactory to the State Medical Board that they have successfully completed the mandated physician health program of treatment. All restrictions on the state medical license must be lifted prior to resumption of the ABPS Continuous Certification program.

#### **Certificate of Recertification**

Certification cycles issued by the Board are valid for 5 years from the date of issuance. Printed certificates will include the issue date only – with no expiration date. Certification status is solely reported on the ABPS website for the public and credentialers.

#### **Status of Certification**

Starting in 2024 the ABPS will issue undated certificates. The original Hand Subspecialty certificate will be the only printed certificate that the ABPS will provide. The current status of the Diplomate's primary and Hand Subspecialty certificates will be reported on the Board's website. Diplomates can locate their status and pending requirements by logging into the Board's website and navigating to their individual tracking page. The ABPS will send frequent reminders to Diplomates regarding their pending requirements so Diplomates must make sure that they update their contact information at least on an annual basis.

#### **Self-Assessment Activity**

In 2019, the ABPS introduced its Longitudinal Learning Assessment, referred to as "Self-Assessment." This annual Self-Assessment is available for one administration window each year and contains 30 questions in the diplomate's chosen module. To satisfy the requirement for the Hand Surgery subspecialty certificate, the Diplomate must select the Hand module each year as part of ABPS Continuous Certification. Eight assessments are required within the 10-year certification cycle, but the Board encourages all diplomates to complete the assessments annually.

The Board understands that a majority of diplomates were in the middle of their 10-year certification cycles when the ABPS completely transitioned to the annual Self-Assessment requirement in 2021. Diplomates with certificates expiring between 2021 and 2026 are required to successfully complete all available Self-Assessments before their Hand Subspecialty certificate expires to satisfy the knowledge assessment component of their Continuous Certification cycle.

The ABPS started to transition from 10-year to 5-year certification cycles in 2024. Once fully transitioned to five-year certification cycles, four self-assessments will be required.

#### **New Testing Format**

The annual Self-Assessment questions will be available in an Internet-Based Testing format, rather than a Computer-Based Test which traditionally involved traveling to a testing center. The questions can be completed on any device with internet connection and is no longer limited to one day with a four-hour window.

The Self-Assessment incorporates relevant educational content for each question, essentially a built-in study guide. After answering the question, all diplomates will be directed to the supporting rationale. At the end of the first assessment, the diplomate will be offered an additional opportunity to answer any questions incorrectly answered on the first attempt.

#### **Accessing the Self-Assessment**

The Self-Assessment can be accessed at any point throughout the administration period April 1-May 16 and diplomates can exit and re-enter as many times as necessary to complete. The questions must be completed by May 16<sup>th</sup>. **No extensions or exceptions will be granted.** 

The Self-Assessment will be accessed through a link on the diplomate's Tracking Page. Clicking this link will direct the diplomate to the testing website.

Email notifications and reminders will be sent in the weeks and days leading up to the assessment window. The Board recommends diplomates sign in and complete the tutorial exam on the specific device they plan to use to complete the questions. This should be done well in advance of the testing window.

#### **Self-Assessment Content**

The ABPS Continuous Certification Self-Assessment activity includes 4 subspecialty modules, Comprehensive, Hand, Craniofacial and Cosmetic. **To maintain their Hand Subspecialty certificate, Diplomates must choose the Hand module.** Each annual assessment consists of 30 multiple choice questions. Each assessment includes 24 questions specific to the subspecialty module, and 6 core contemporary questions common to all modules.

ABS diplomates completing Hand Surgery Continuous Certification through the ABPS must take the same assessment including the 6 core surgery or patient safety questions.

Assessment and examination questions prepared by The American Board of Plastic Surgery, Inc. (hereinafter "Board"), and said items are protected under the copyright laws of the United States and other countries. The assessment and examination items may only be used for such purposes as are designated from time to time by the Board. The assessment materials cannot be used for other purposes without explicit permission. The Board reserves all other rights. Copying, by any means, of all or any part of such assessment or examination items or the unauthorized use in any way whatsoever of said items is strictly prohibited.

## Results and Policies

#### **Results**

#### Scoring for the assessment is based on the final response.

When the diplomate completes all 30 Self-Assessment questions, a **preliminary** score will be shown immediately. If any questions are answered incorrectly, the diplomate is presented with an additional opportunity to answer those items correctly. At the end of the self-assessment administration window, psychometric analysis of all Diplomate scores will determine the final passing score. This is formally reported to the diplomates in July each year. Diplomates will receive a Result Letter and Performance Report.

Though the passing score is determined by the final response, the initial first responses will be analyzed to identify knowledge gaps. The Board will provide an individualized performance report, linking the Diplomate to society and other outside educational resources based on the topics in which the diplomate performed poorly.

#### **Failing or Missing an Administration**

Diplomates must accrue at least eight successful scores within the current ten-year certification cycle, or four within the ten-year cycle, to complete the cognitive component of the Continuous Certification Program. The diplomate will have up to two opportunities to replace an unsuccessful assessment.

If a diplomate does not complete the Self-Assessment within the administration window, those questions will be inaccessible until the following year's Assessment administration window. All past due Self-Assessments will be available in the administration of each subsequent year, with the ability to complete all missing years during one administration window.

If a diplomate does not successfully complete the required number of Self-Assessments before the expiration of the certificate, the certificate will expire.

#### **Reporting to ABMS and Specialty Societies**

The Board supplies basic identifying data on diplomates who are successful in obtaining Hand Subspecialty Certification and Recertification to the American Board of Medical Specialties (ABMS) for its Directory. The individual's biographic entry in the Official ABMS Directory of Board-Certified Medical Specialists will show Hand Surgery Certification and Recertification as well as Plastic Surgery Certification or ABS General Surgery Certification, if applicable.

The Board also notifies the success of diplomates on the Hand Surgery Examinations to the American Society of Plastic Surgeons, the American Association for Hand Surgery (AAHS) and the American Society for Surgery of the Hand (ASSH). Diplomates should notify the Board Office in advance if they do not wish to be included on the notification lists. Diplomates will have their biographic listings retained in the directory for Hand Surgery only if they have acquired Hand Surgery Recertification prior to the expiration of the Hand Surgery Certificate.

#### Special Situations – Appeals/Dispute Resolution Policy

The Board has established a policy relative to resolution of questions or disagreements regarding its decisions on admissibility, the form, content, administration of the examination and the revocation of certificates. If a diplomate has a concern in any of these areas, it should be expressed in writing to the Board Office. A copy of the Appeals/Dispute Resolution Policy is available on the Board's website.

#### **Diplomates with Disabilities**

The American Board of Plastic Surgery, Inc. has established a policy regarding examination of diplomates with disabilities. If a diplomate is requesting an accommodation based on a disability, the request should be expressed in writing to the Board Office. A copy of the Policy for Examination of Diplomates with Disabilities is available on the Board's website. The American Board of Plastic Surgery, Inc. complies with the Americans with Disabilities Act (ADA) and will provide reasonable accommodations to diplomates with proven disabilities. It is expected that pre-existing disabilities were identified by the candidate for previous Board examinations. Required documentation previously approved by the Board for an identified disability accommodation will usually be sufficient for the Hand Surgery Assessments.

#### **Irregularities**

The validity of scores on the examination is protected by every means available. The Board will not report a score which it has determined to be invalid, i.e., which does not represent a reasonable assessment of the diplomate's knowledge or competence sampled by the examination. The performance of all diplomates is monitored and may be analyzed for the purpose of detecting invalid scores.

If evidence by observation or analysis suggests that a diplomate's scores may be invalid because of irregular behavior, the Board will withhold those scores pending further investigation and the affected diplomate will be notified. Examples of irregularities affecting the validity of scores would include (but are not limited to) the following: 1) copying answers from another diplomate; 2) permitting one's answers to be copied; or 3) unauthorized possession, reproduction, or disclosure of examination questions or answers or other specific information regarding the content of the examination before, during, or after the examination. In such circumstances, upon analysis of all available information, the Board will make a determination as to the validity of the scores in question. If the Board determines that the scores are invalid, it will not release them, and notification of that determination may be made to legitimately interested third parties.

Diplomates or other persons who are directly implicated in an irregularity are subject to additional sanctions. For example, the Board may bar the persons permanently from all future examinations, terminate a diplomate's participation in an ongoing examination, invalidate the results of the diplomate's examination, withhold or revoke a certificate or take other appropriate action. Diplomates or other persons subject to additional sanctions will be provided with a written notice of the charges and an opportunity to respond to such charges in accordance with the reconsideration and appeal procedures established by the Board.

#### **Certificates**

Certificates issued by the Board shall be in such form as the Directors may from time to time determine. Certificates are signed by the Chair, Secretary-Treasurer and Executive Director of the Board and shall have placed upon them the official seal of the Board. Additional certificates are available upon written request. A fee for each certificate ordered must be included with the request (refer to Fee Schedule on the Board's website). The diplomate's name should be listed as it should appear on the certificate.

#### **Advertising**

ABPS diplomates who have obtained a Hand Subspecialty Certificate may advertise themselves as follows: "ABPS Certified in the Subspecialty of Hand Surgery." Those with an expired Hand Subspecialty Certificate may only list the certification on their Curriculum Vitae or advertising materials if the dates of certification are specified.

Diplomates of The American Board of Surgery who hold Hand Surgery Subspecialty Certification from The American Board of Plastic Surgery may not represent that they are a "Diplomate of the American Board of Plastic Surgery," "ABPS Board Certified in Plastic Surgery" or similar representations. Instead, the diplomates must

always limit any representation regarding plastic surgery certification solely to the subspecialty certification in Hand Surgery. For example, as stated above, it is appropriate to represent that such a diplomate is "ABPS certified in the Subspecialty of Hand Surgery." Or, for example, if the primary certification is from The American Board of Surgery the diplomate may represent that they are a "Diplomate of The American Board of Surgery (with a subspecialty certification in Hand Surgery from the American Board of Plastic Surgery)." Diplomates of The American Board of Surgery who hold a subspecialty certification in Hand Surgery may not use the ABPS diplomate logo.

#### **Revocation of Certificates**

Subspecialty

Any certificate issued by the Board shall be subject to revocation at any time if the Board, in its judgment, determines that a diplomate was not properly qualified to receive it or has become disqualified since its receipt. The diplomate shall be advised if revocation of certification is contemplated and shall be given an opportunity to reply to allegations bringing about such action. The diplomate will be given an opportunity to refute such allegations according to the directions and operations manual of the Board.

The Board may revoke the Hand Subspecialty Certificate of any diplomate who, after opportunity for full and fair hearing by the medical staff or other appropriate body of a hospital, state or county medical society, government licensing body, professional specialty society or a court of law, has been found guilty of or pleaded guilty to a felony, professional incompetence, professional misconduct, unethical conduct or harmful, deceptive, or fraudulent advertising. Refer to the ABPS Code of Ethics.

The Board shall have the jurisdiction and right to determine whether or not the evidence and information placed before it is sufficient to constitute grounds for the revocation, suspension, or probation of any certificate issued by the Board. The diplomate will be provided the Dispute Resolution and Appeals Policy of the Board, and the Policy will be observed in pursuing resolution of the issues placed before the Board.

Each Hand Subspecialty Certificate issued by the Board shall be subject to revocation in the event that the physician so certified shall have made any misstatement of material fact, or failed to make any statement of material fact, in the registration form for Hand Subspecialty Certification or Continuous Certification or in any other statement or representation to the corporation or its representatives or shall have otherwise acquired the certificate by deception. Upon revocation, the Hand Subspecialty Certificate shall be surrendered and returned to the Board Office.

For questions or concerns, please contact the Board Office staff at <a href="mailto:hand@abplasticsurgery.org">hand@abplasticsurgery.org</a>

We are here to help!

#### **Hand Surgery Continuous Certification Fees**

Hand Surgery Continuous Certification Registration Fee (required once per certification cycle)	\$500.00
Annual Continuous Certification Fee	\$410.00
Continuous Certification Form Late Fee	\$160.00
Missing/Incomplete Items Fee	\$130.00
Additional Certificate Fee	\$145.00

- Application and Examination Fees must be submitted by credit card only. Certain additional fees may be accepted by check. Foreign currencies, including Canadian, are unacceptable. Fees are non-refundable.
- Fees are subject to change by the Board. The fee schedule applicable to the current examination will apply regardless of when the diplomate is approved for admission to the examination.
- The Board is a nonprofit organization, and the fees of diplomates are used solely for defraying the actual expenses of the Board. The Directors of the Board serve without remuneration.

THIS BOOKLET OF INFORMATION SUPERSEDES ALL PREVIOUSLY PUBLISHED BOOKLETS OF INFORMATION OF THE BOARD CONCERNING REQUIREMENTS, POLICIES AND PROCEDURES AND MAY BE MODIFIED AT ANY TIME.



The Registered Trademark Logo of the American Board of Plastic Surgery depicts Gaspare Tagliacozzi (1545-1599) of Bologna, considered to be the father of modern plastic surgery. His contributions are summarized in the treatise he authored in 1597, "De Curtorum Chirurgia per Insitionem." The founding year of the Board, 1937, is included on the Logo. The Board's trademarked logo is not permitted for use on diplomate or candidate websites.

ABPS is a Member Board of the American Board of Medical Specialties (ABMS)

